



Employee Self-Service Bidding Requests

Enable your employees to bid remotely. Simplify your bidding process.



An online, automated bidding process allows your employees to bid for work and days off at their convenience, saving them time and effort. Meanwhile, your agency benefits from a streamlined process that is consistent, auditable, and reduces manual entry and errors.

Employee Self-Service Bidding Requests allows agencies to post available work in advance, eliminate paper pick slips, and enforce seniority bid rules. Employees can create bid requests for work weeks, holidays, and vacation, and view the bid progression and final award online – from kiosks in the office, at home, or on the go.

Overview



Reduce Manual Processes

- No more paper pick slips. Conduct sign-ups/bids for work and absence bids online
- Eliminate walls of paper by “e-posting” run guides/paddles so operators can view, search, and filter available options quickly and easily
- Enter bid requests at a convenient time and location
- Quickly view submitted electronic bid requests in the back office, time stamped, and auditable
- Automate the bid award process, ensuring seniority processing within designated bid windows, with auditable results
- Manage awarded work and open work assignments using the Work Planner screen
- View reports to analyze bidding process and unbid work



Place and View Bid Requests

- Enable operators to bid for work including rosters, runs, extraboard work, vacation relief work, optional work, volunteer work, and holiday work
- Absence bids (e.g., annual vacation) shows the accrual balance by accrual type (e.g., vacation, flex, floating holiday) with configurable rules for weekly vs. daily, min and max quantities, and more
- Create and prioritize multiple bid requests to increase probability of successful bid award; see requests which are no longer available due to award to more senior person
- Supports a number of bid configurations such as divisional or cross-divisional, skill requirements, work assignment/hours of service rules, and more



Integrate with Trapeze and Third-Party Tools

- Adds bid data to Trapeze Workforce Management (WM) so bids can be configured; includes ancillary data and schedule information from Trapeze FX or third-party scheduling systems
- Integrates with WM Display Board to show operators available work assignments and next to bid onscreen when they are in the driver's lounge

Agency Benefits



Effective Online Monitoring

Online bidding helps employees and management work effectively. Implementing online bidding ensures assignments are made with minimal friction and errors. It reduces manual and paper processes - no need to sort through binders or handle multiple pieces of paper that can easily get lost.

Streamline and shorten bid timelines by minimizing the number of times the bid process stops, requiring manual intervention and contact with employees to place their bid.



Increased Operator Satisfaction

Your employees feel valued when you address their pain points and make their tough jobs easier. They value the ease of searching and filtering work based on their preferences. Your attention to ensuring work-life balance is important to them - they appreciate not having to go onsite on their day off to bid for work.



Employee Engagement

Self-service tools empower your employees to manage and receive information and perform routine administrative tasks on their own. This enhances their job satisfaction and work engagement. Emotionally committed employees often go the extra mile, deliver superior customer service, and have increased retention rates.



Enable Safety Protocols

In the post-pandemic era, administrative tasks such as work, or vacation bids are best managed online to comply with social-distancing and zero-contact protocols when necessary.

Passenger Benefits



Better Customer Service

- Reduce the impact on service by eliminating the need to pull operators off assignments to return for onsite bidding
- Better managed bidding time increases employee satisfaction, leading to better customer engagement



Passenger Safety

- Enhances fatigue management – operators do not have to bid on their day off, protecting employees' rest time



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